

NOTICE

1. The patient's medical documentation is the property of the medical entity providing health services.
2. The healthcare entity is required to provide a medical documentation to:
 - the patient or his legal representative,
 - a person authorized by the patient,
 - authorized bodies and entities specified in art. 26 sec. 3, 3a, 3b and 4 of the Act on Patient Rights and the Patient Rights Ombudsman dated November 6, 2008.
3. After the patient's death, the medical documentation is made available to the person authorized by the patient during his lifetime or to the person who is his legal representative or a close person at the time of the patient's death.
4. Medical records are made available as follows:
 - for inspection at the place of the entity providing health services, with the possibility of the patient or other authorized bodies or entities taking notes or photos,
 - by making copies or printouts *) *explanations at the bottom of the page.*
5. The provision of medical documentation takes place in a manner ensuring confidentiality and protection of personal data.
6. Documents are issued upon confirmation of the applicant's identity with an identity card or the other official document with a photo.
7. Documentation is issued as soon as possible.
8. An untaken copy of the documentation is destroyed after 14 days from the date of notifying the applicant about the possibility of its collection.
9. The amount of fees for providing medical documentation results from Art. 28 of the Act of Patient Rights and the Patient Ombudsman dated November 6, 2008:
 - fees are not collected if the medical documentation is made available to the patient or his legal representative or an authorized person for the first time in the requested scope,
 - the fee for issuing medical documentation is collected in the case of remaking the medical documentation available to the patient or legal representative or an authorized person, if the application concerns medical documentation to the extent that has already been issued to the patient (in whole or in part).

The maximum amount of the fee for one page of a copy or printout of medical documentation - cannot exceed 0.00007 of the average salary in the previous quarter, announced by the President of the Central Statistical Office in the Official Journal of the Republic of Poland "Monitor Polski" pursuant to Art. 20 point 2 of the Act on pensions and disability pensions dated 17 December 1998 from the Social Insurance Fund, starting from the first day of the month following the month in which the announcement was made.

 - provision of the documentation for inspection on site, upon prior appointment, is free of charge.
10. The documentation is made available for inspection on the place, after prior appointment.
11. Medical documentation is sent at the request of the patient or his legal guardian or authorized person, by registered mail. The shipping fee is PLN 50.

Law basics:

1. Act of medical activity dated 15 April 2011 (consolidated text, Journal of Laws of 2018, item 2190 as amended),
2. Act of the Rights of the Patient and the Patient's Rights Ombudsman dated November 6, 2008 (consolidated text, Journal of Laws of 2019, item 1127, as amended),
3. Regulation of the European Parliament and of the Council (EU) of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the right to free movement of such data, and repealing Directive 95/46/EC.
4. Regulation of the Minister of Health of 9 November 2015 on the types, scope and templates of medical documentation and the method of its processing (Journal of Laws of 2015, item 2069)

*) explanations:

- copy - a document produced by reproducing the original of medical documentation, in the form of a photocopy or digital representation (scan),
- printout - a document created on a computer device such as a printer.